



Tender Notice

Purchase & Renewal of Microsoft 365 Business Basic Subscription

Tender # DPD/SYS-226/2022

Pakistan Reinsurance Company Limited (PRCL) intends to acquire Licensed Software (Purchase & Renewal of Microsoft 365 Business Basic subscriptions). Sealed bids are invited from experienced and well reputed firms/suppliers having minimum five (05) years registration with tax authorities. The detailed specifications are mentioned in the Tender Document. The other details are hereunder:-

a)	Date & Time of Submission of Tender	:	1 st April, 2022 at 11:00 a.m.
b)	Date & Time of Opening of Tender	:	On same date at 11:30 a.m. The Bids shall be opened at PRCL Towers in the presence of bidders or their authorized representative who wish to be present.
c)	Validity of Offer	:	For 45 days
d)	Earnest Money	:	Pay-order of 2% of quoted price of the Bid.

The tender document may be downloaded from PRCL's website on URL <http://www.pakre.org.pk>. The pre-bid conference will be held on 28th March, 2022 (details are mentioned in Tender Document). For any query please contact on phone (021) 99202917, PABX (021) 99202908-15/228.

The interested firms/suppliers should submit the Technical and Financial Proposal in **two separate sealed envelopes** clearly marked as **"Technical Proposal"** and **"Financial Proposal"**. After technical evaluation, Financial Proposal of only for those firms/suppliers shall be opened who qualify in technical evaluation. The representatives of firms/suppliers shall be called at the time of opening the Financial Bids.

The Bids addressed to the Executive Director, Human Resource PRCL, Karachi should be dropped in the tender box placed at 14th floor, PRC Towers, M. T. Khan Road, Karachi on the date and the time mentioned above.

The PRCL reserves the right to accept/reject any or all tenders within the purview of PPRA Rules.

(Zohaib Hassan)

(Manager Data Processing Department)

Pakistan Reinsurance Company Limited

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