

Tender Notice

For Preparation and Fixing of Tags on PRC's Fixed Assets

Tender#PRC/BP/FAT/2013

Pakistan Reinsurance Company Limited (PRCL) intends to hire services from experienced and well reputed companies/firms for preparation of steel strip tags sized 1 inches x 3 inches embossing tag number to be fixed on PRC's fixed assets. The parties/firms will also arrange to fix the tags to the fixed assets of PRC themselves. Interested parties may obtain details and list of fixed assets from Building Project Department, 12th Floor, PRC Towers, M.T. Khan Road, Karachi- subject to completion of job within 15 days after the award of contract/job.

Profile of the Firm:

Profile of the firm to the point and without unnecessary detail, should include:

- Name, Address, Phone/Fax number, E-mail of the Firm.
- Detail profile of the firm identifying the service offered, office locations/strength in Pakistan and especially in Karachi.
- National Tax Number and Income Tax Clearance Certificate.
- Affidavits on stamps paper duly attested by the Oath Commissioner to the effect that the Firm has neither been black listed, nor any contract rescinded in the past for non fulfillment of contractual obligations or its affiliated firm/department.
- Particulars of arbitration/litigation entered into by the firm and the results if any dispute resolution entered.

The interested firms should send the “**Technical Proposal**” and “**Financial Proposal**” in two separate sealed envelopes clearly marked as “**Technical Proposal**” and “**Financial Proposal**” by keeping both the proposals in one sealed envelope in accordance with PPRA Rule. Pay Order of 2% earnest money of the total cost shall be attached to the Technical Proposal. Financial Proposal of only those firms will be opened who will meet the eligibility criteria.

The quotations addressed to the Executive Director (HR) should be dropped latest by 01/07/2013 at 11:00 a.m. in the tender box placed at 14th Floor, PRC Towers, M. T. Khan Road, Karachi and will be opened on the same day at 11:30 a.m. in the presence of the bidders or representatives who wish to be present at the time of tender opening.

(Muhammad Ismail)
Assistant Manager (BP)

Pakistan Reinsurance Company Limited

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