

Tender Notice

Hiring of Security Services

TENDER # PRC/Admin/SS/2014

PRC invites on a two envelope basis (Technical & Financial Proposals) sealed tenders from renowned and licensed security companies/firms having minimum 10 years relevant experience for providing security services (ex-armed personnel) for PRC Towers, PRC House and PRC Old Building at Karachi round the clock. The interested companies/ firms must fulfill the requirement and supply the details and documents as detail below:

- Trained armed guards (Ex-Army Personals).
- Age 40-45 Years.
- Height: 5.6" (minimum) able body/medically fit.
- Education: Minimum Metric.

Profile of the firm & Eligibility Criteria:

- 1) A Bidder must provide correct information regarding latest postal, email and web address, Phone, Cell and Fax numbers of the firm for effective and timely correspondence/ communication.
- 2) Undertaking on non-judicial stamp paper of Rs.100/- certifying that firm/contractor is not temporarily or permanently debarred/black listed nor any contract rescinded in the past for non-fulfillment of contractual obligations by itself or its affiliated firms/departments from any Government authority/department/agency.
- 3) Must have valid No Objection Certificate (NOC)/Registration Certificate from Ministry of Interior, Provincial Home Department(s) and All Pakistan Security Agencies Association (APSAA).
- 4) Last 03 years evidence of income tax returns filed.
- 5) Registration with income tax authorities, Professional Tax Certificate issued by Excise and Taxation Department, Sindh EOBI and ESSi with numbers.
- 6) Description of fire arms/weapons with documentary proof of arms license.
- 7) Last 03 years bank statement and certificates.
- 8) Audited financial statements for the last three years.
- 9) Clientele list with telephone numbers of contact persons.
- 10) Must have an office in Karachi for ease of communication

Other Details are as follows:

a)	Date & Time of Submission of Tender	26/12/2014 at 11:00 a.m.
b)	Date & Time of Opening of Tender	On the same date at 11:30 a.m. The Tender will be opened at PRCL Towers in the presence of bidders or their authorized representative who wish to be present.
c)	Validity of Offer	For 45 (Forty-five) Days
d)	Earnest Money	2% of estimated cost (total bid amount for 12 months) (refundable) as earnest money in the shape of Pay Order in favor of PRCL, Karachi.

The interested firms should send the "**Technical Proposal**" and "**Financial Proposal**" in two separate sealed envelopes clearly marked as "Technical Proposal" and "Financial Proposal" by keeping both the proposals in one sealed envelope in accordance with PPRA Rules. Pay Order shall be attached to the Technical Proposal. Financial Proposal of only those firms will be opened who will meet the eligibility criteria.

Tender documents can be obtained from the office of the undersigned on any working day from 10:00 a.m. to 04:00 p.m. except (Saturday & Sunday) against Pay Order of Rs.500/- (non-refundable) in favor of PRCL, Karachi up to 24/12/2014.

The quotations addressed to the Executive Director (HR), PRCL, Karachi should be dropped in the tender box placed at 14th floor, PRC Towers, M. T. Khan Road, Karachi on the date and time mentioned above.

(Shamsuzzaman Rajpar)

Manager (Administration)

Pakistan Reinsurance Company Limited

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