



Tender Notice

Hiring the services of photocopier at PRC Towers, Karachi Tender # PRC/Admin/PCS/2020

Sealed tenders are invited from those experienced contractors who are registered with Federal and Provincial Tax authorities having a minimum experience of 10 years for “hiring the services of photocopier at PRC Towers Karachi”. Other Details are as follows:-

a)	Date & Time of Submission of Tender	:	24/03/2020 at 11:00 a.m.
b)	Date & Time of Opening of Tender	:	On same date at 11:30 a.m. The Tender will be opened at PRCL Towers in the presence of bidders or their authorized representative who wish to be present.
c)	Validity of Offer	:	For 30 days
d)	Earnest Money	:	2% of total quoted price along with the bid in the shape of Pay Order in favor of Pakistan Reinsurance Company Limited, Karachi

- Interested parties may download the bidding documents from the website of PPRA and PRCL. Tender documents can also be obtained from Administration Department on any working day from 10:00 a.m. to 04:00 p.m. except (Saturday & Sunday) against Pay Order of Rs.1,000/- (non-refundable) in favor of PRCL, Karachi up to 22/03/2020.
- The interested parties may submit tender on their letterhead with following information/documentary evidence:-
 - a- Name, address, contact number, E-mail of the firm.
 - b- Detail identifying the service offering, office location.
 - c- Registration numbers issued by the tax authorities.
 - d- Affidavit on stamp paper of Rs.50/- duly attested by the Oath Commissioner to the effect that the Firm has neither been black listed nor any contract rescinded in the past for non-fulfillment of contractual obligations by itself or its affiliated firms/department.
 - e- Copies of National Tax Number, Sindh Sales Tax Number.
- The sealed stamped quotations addressed to the Incharge (Admin), PRCL, Karachi should be dropped in the tender box placed at 14 floor, PRC Towers, M. T. Khan Road, Karachi on the date and time mentioned above.
- PRCL reserves the right to accept/reject any or all tenders in accordance with PPRA Rules.
- This Tender Notice is also available on PPRA and PRCL website.

(Arhum Rahim)
Incharge Admin

Pakistan Reinsurance Company Limited

PRC Towers, 32-A. Lalazar Drive, M.T, Khan Road,
P.O. Box No, 4777 Karachi, Pakistan.
Telephone: 92-21-99202908-14 Telefax: 92-21-99202921-2
E-mail: prcl@pakre.org.pk Website: www.pakre.org.pk