

PAKISTAN REINSURANCE COMPANY LIMITED
DATA PROCESSING DEPARTMENT

August 26, 2019

Minutes of Pre-Bid Meeting held on 26th August, 2019

The Pre Bid meeting regarding Tender for supply PCs, Printers & Scanners was held today at **11:00 am** in Meeting Room at 13th floor. The Executive Director (CIA) presided the meeting.

The following participated in the meeting.

Mr. Muhammad Khurshid	- Executive Director (CIA)
Mrs. Raana Munir	- General Manager (Protocol-HR)
Mr. Liaquat Ali	- Deputy Manager (Administration)
Mr. Muhammad Arif,	- Officer (DPD)
Mr. Babar Akram	- Vorson (Pvt) Limited
Mr. Abdul Kabir	- Imran Electronics
Mr. Farhan Farzand Ali	- Grapho Scan Supplies

The Officer (DPD) explained that the purpose of meeting is to discuss any issue/query in the specification and terms & condition mentioned in the Tender Document. The suppliers asked the following queries:

S. No.	Supplier's Query	PRCL Reply
1.	Any preference on early delivery before given time period	No, the lowest successive bid will be selected.
2.	Bid Bond (2% of Bid) pay-order will be in favour of PRCL or Pakistan Reinsurance Co. Ltd.	Pakistan Reinsurance Co. Ltd.
3.	Can bidder submit more than one options of product in the bid.	Yes, the bidder can submit

The meeting ended with vote of thanks to chair.


(Muhammad Arif)
Officer (DPD)